

SUPERINTENDENT PROFILE

In searching for a new superintendent, the goal of the Governing Board of the Mingus Union High School District is to hire a superintendent who will lead the district to higher levels of student achievement in collaboration with students, staff, parents, and the community. The Board is seeking a superintendent who will enthusiastically demonstrate a desire to become a leader in both the community and the school district. This individual shall model a pursuit of excellence for the students and the overall district operations. The qualifications for the new superintendent are as follows:

PROFESSIONAL QUALIFICATIONS:

- Possesses or qualifies for an Arizona Superintendent Certificate
- Minimum of three years successful teaching and five years successful administrative experience
- Experience in management of all school district operations
 - Transportation, facilities management, school finance, food service, technology, etc.
- District-level administrative experience preferred

EXPERTISE AND APTITUDES:

- Experience working in a rural and economically diverse district
- Verified success in implementing programs that improve student achievement
- Knowledge of appropriate personnel procedures and practices
- Successful experience with conducting bond and override elections
- Has experience in a school or district where student achievement has been increasing
- Knowledge of current education policy and political climate
- Experience motivating staff and students, improving morale, and generating enthusiasm
- Includes staff, stakeholders, and students as appropriate in the development of recommendations
- Provides well researched recommendations to the Governing Board

PERSONAL CHARACTERISTICS:

- Committed to be a part of the community and community groups
- Practices high standard of personal and professional ethics
- Has Open Door Policy for both students and staff
- Regularly attends and supports student activities
- Models effective means of communication
- Exerts leadership in encouraging community and parental participation and involvement in school

APPLICATION PROCESS AND PROCEDURE

The Mingus Union High School District's current Superintendent, Dr. Paul Tighe, is facilitating the search for qualified candidates. Each finalist chosen will visit the school district at his/her expense to participate in be a Community Forum and be interviewed by the Governing Board. To receive consideration, an applicant's file must be completed by **May 6, 2016** and must contain:

1. Letter of application
2. Completed application
3. Responses to narrative questions
4. Current resume or professional vita
 - Released for public inspection if chosen as a finalist
5. Copies of college/university transcripts
 - Official transcripts required of successful candidate
6. Copy of current Arizona Superintendent Certificate
 - Or written evidence of eligibility
7. Three current letters of reference
8. Required signature pages

Applicants should not contact members of the Governing Board directly. All application materials shall be addressed and sent to:

Dr. Paul Tighe, Superintendent

Mingus Union High School District #4

1801 East Fir Street

Cottonwood, AZ 86326

Applicant Questions to Dr. Paul Tighe:

Phone: 928-634-8640

Fax: 928-649-4399

Email: ptighe@muhs.com