

PRESCOTT UNIFIED SCHOOL DISTRICT NO. 1 JOB DESCRIPTION

TITLE:	Psychologist
QUALIFICATIONS:	<ol style="list-style-type: none"> 1. Master's degree plus two or more years additional graduate work in education and psychology. 2. Valid Arizona school psychologist certificate. 3. Appropriate and adequate public school experience. 4. Such alternatives to the above qualifications as the administration may find appropriate and acceptable.
REPORTS TO:	Director of Special Education
JOB GOAL:	<ol style="list-style-type: none"> 1. To improve the school educational experience of students with special needs through the process of psychoeducational diagnosis and intervention.

PERFORMANCE RESPONSIBILITIES:

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| <ol style="list-style-type: none"> 1. Works cooperatively and maintains effective relationships with students, parents, district personnel and the general public, as is applicable to the position. 2. Responds with tact and courtesy in public or telephone contact situations and provides information requiring a knowledge of state and county education laws, board policies, district procedures and general educational information pertaining to the district. 3. Separates those items that are of a confidential nature from those that are not. 4. Conducts psychological and informal evaluations as required. 5. Ensures that proper parent and staff notification have occurred prior to the evaluation process. 6. Ensures that all district, state and federal procedures are followed, e.g., | <ol style="list-style-type: none"> placement requirements, time lines, transfer of records, confidentiality. 7. Provides appropriate written recommendations with all psychoeducational evaluations. 8. Interprets diagnosis to school personnel, other concerned professionals, parents and student. 9. Attends and participates in multidisciplinary conferences at assigned schools or as needed at other locations. 10. Provides direction and assistance to staff, parents and other involved parties regarding special education regulations and procedures. 11. Participates in staff training programs. 12. Provides written notice/record of the multidisciplinary meeting on appropriate forms. |
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| <ul style="list-style-type: none">13. Attends scheduled staff, child study and committee meetings as needed.14. Provides direction and assistance in implementing behavior management programs for students.15. Consults when needed with community agencies.16. Maintains awareness of community resources as they apply to special education students' needs.17. Shares professional knowledge with school personnel in both informal and formal activities.18. Participates in professional organizations and growth activities.19. Provides guidance to the multidisciplinary team for the | <p>placement of children in a free appropriate public education in the least restrictive environment.</p> <ul style="list-style-type: none">20. Provides recommendations and appropriate data to director of special education pertaining to special education needs and program development.21. Provides individual and group consultation and counseling for parents, students and staff as needed.22. Provides positive support to staff, students and parents.23. Intervenes in crisis, e.g., suicide assessment, post-vention, child abuse, consultation, etc.24. Performs other duties as assigned. |
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TERMS OF EMPLOYMENT: Contractual school year.

SALARY: To be established by the Governing Board.

EVALUATION: Performance of this position will be evaluated annually by the director of special education in accordance with certified personnel evaluation procedures.

Employee's signature

Date