



**YAVAPAI COUNTY EDUCATION SERVICE AGENCY**

*The "First Choice" for Responsive Educational Services*

Tim Carter  
Yavapai County  
School Superintendent  
2970 Centerpointe East Dr.  
Prescott, AZ 86301-8426  
Phone 928-925-6560  
Fax 928-771-3329  
tim.carter@yavapai.us

## **New and Prospective Governing Board Members Training Agenda**

**Presented by Tim Carter, Yavapai County School Superintendent  
using ASBA / AASBO materials**

**No Cost, Dinner Included Please register using the following link:**

**<http://form.jotformpro.com/form/33155661227957>**

**Monday, December 2, 2013**

**Yavapai County Education Service Center**

**2970 Centerpointe East Drive, Prescott, AZ 86301**

**4:00 – 8:00 p.m.**

- 4:00**            **Welcome and Introductions**
- The County School Superintendent's Office and the Education Service Agency**
- 4:30**            **Governing Board Duties, Statutory and Discretionary Powers**
- 5:15**            **The Process of Developing School District Policies**
- 5:35**            **Break**
- 5:50**            **Practical Application of the Open Meeting Law, including the establishment of a detailed agenda, posting of agendas, call to the public, e-mail communications, walking quorums, and much more**
- 7:00**            **Break**
- 7:15**            **Ethics of the Governing Board, including In-Basket Scenarios**
- 7:45**            **Questions and Answers**
- 8:00**            **Final Comments and Adjournment**

